

# **Brno City Museum, Muzeum města Brna, allowance organisation**

Špilberk 210/1, 662 24 Brno, IČO: 00101427

Director's Directive no. 5/2019

## **Villa Tugendhat National Cultural Monument venue hire price list**

**As of 1 June 2019**

*(All prices are listed excl.VAT)*

### **1. RENTAL CONDITIONS FOR NON-COMMERCIAL EVENTS**

This category includes cultural, educational and charitable events.

<b><u>A. The whole building including the garden</u></b>	
1 <sup>st</sup> hour	7 000 CZK
Every following hour	+ 7 000 CZK
<b><u>B. The Technical Floor including the garden</u></b>	
(only after opening hours or at times that do not interfere with normal visitor access)	
1 <sup>st</sup> hour	6 000 CZK
Every following commenced hour	+ 6 000 CZK

The final rental price will also include the rate for each commenced hour of preparation of the event, its breakdown and overheads (see item 6. Preparation of the event, breakdown and overheads).

### **2. RENTAL CONDITIONS FOR COMMERCIAL EVENTS**

This category includes events such as client meetings, company trainings, company presentations, company social gatherings, etc.

<b><u>A. The whole building including the garden:</u></b>	
1 <sup>st</sup> hour	15 000 CZK
Every following commenced hour	+ 15 000 CZK
<b><u>B. The Technical Floor including the garden:</u></b>	
(only after opening hours or at times that do not interfere with normal visitor access)	
1 <sup>st</sup> hour	6 000 CZK
Every following commenced hour	+ 6 000 CZK

The final rental price will also include the rate for each commenced hour of preparation of the event, its breakdown and overheads (see item 6. Preparation of the event, breakdown and overheads).

### **3. RENTAL CONDITIONS FOR WEDDING CEREMONIES**

The rental rate is identical for both the interior option of the ceremony (in the main living room) and the exterior option (garden). The maximum length of a wedding ceremony rental is 3 hours including event preparation and breakdown.

<b><u>The whole building including the garden:</u></b>	
1 hour	15 000 CZK
2 hours	21 000 CZK
3 hours	27 000 CZK

The final rental price will also include the rate for each commenced hour of preparation of the event, its breakdown and overheads (see item 6. Preparation of the event, breakdown and overheads). Preparation and breakdown of the event is not charged.

### **4. RENTAL FOR PHOTOGRAPHY AND AUDIOVISUAL RECORDING FOR PERSONAL PURPOSES**

This category includes: photos of the newlyweds in the interiors of the villa, photos of the interiors for personal and study purposes, etc. The photos may only be used for private purposes and may not be used to promote a commercial entity or product in any form. Photography for journalists is handled as part of the accreditation process and is excluded from the rentals.

<b><u>The whole building including the garden:</u></b>	
1 <sup>st</sup> hour	6 000 CZK
Every following commenced hour	+ 6 000 CZK

The final rental price will also include the rate for each commenced hour of preparation of the event, its breakdown and overheads (see item 6. Preparation of the event, breakdown and overheads). Preparation and breakdown of the event is not charged.

Taking photographs and audio-visual recordings for personal purposes in the exterior of the Tugendhat Villa NCP is only possible during the opening hours, after paying the entrance fee to the garden.

## **5. PHOTOGRAPHY AND AUDIOVISUAL RECORDING FOR COMMERCIAL PURPOSES.**

<b><u>The whole building including the garden:</u></b>	
1 <sup>st</sup> hour	30 000 CZK
Every following commenced hour	+ 30 000 CZK

The final rental price will also include the rate for each commenced hour of preparation of the event, its breakdown and overheads (see item 6. Preparation of the event, breakdown and overheads).

## **6. Preparation of the event, breakdown and overheads**

<b><u>A. Event preparation</u></b>	
1 <sup>st</sup> hour	1 000 CZK
Every following commenced hour	+ 1 000 CZK
<b><u>B. Event breakdown</u></b>	
1 <sup>st</sup> hour	1 000 CZK
Every following commenced hour	+ 1 000 CZK
<b><u>Overheads</u></b>	
Overheads	1 000 CZK per contract

## **7. Tour of the villa during rental period**

The rental of the building can be supplemented by tours of the building. A tour is only possible in combination with renting the entire villa, including the garden.

<b><u>Tour price based on duration</u></b>	
30 minutes	150 CZK/pp (not subject to VAT)
60 minutes	350 CZK/pp (not subject to VAT)
90 minutes	400 CZK/pp (not subject to VAT)

## **Provisions common to all types of rents:**

1. Any rental / use of the premises shall be carried out solely with the permission of the director of the Brno City Museum or the director of Villa Tugendhat and upon prior conclusion of a rental contract, which includes the Operating Rules for Renting Villa Tugendhat. Any request of this nature must be requested in writing and sufficiently in advance. Rental must not restrict visitor operation.
2. Events of a commercial nature, such as meetings, sessions, company lectures, presentations, etc. (hereinafter referred to as events) can use the premises of the 1<sup>st</sup> (ground) floor ("technical floor" – the former garden furniture store room, bookshop, toilets, or possibly the laundry and coke storage) and the 2<sup>nd</sup> floor ("main living area"). Maximum capacity of the 1<sup>st</sup> floor and garden is 100 people (80 people recommended), on the 2<sup>nd</sup> floor it's 50 people.
3. In exceptional cases, the conditions of movement and the number of persons in the interior may be changed. The change is only permitted by the director of the Brno City Museum, taking into account the recommendation of the Director of Villa Tugendhat.
4. The Visitor Rules shall apply in proportion to participants of all events and wedding ceremonies. Participants are obliged to familiarize themselves with and adhere to these.
5. Participants in events or wedding ceremonies (except for the newlyweds during a photo session) are not permitted to use installed seating furniture. All guests except for the newlyweds, registrar and witnesses must wear protective shoe covers during the wedding ceremony on the 2<sup>nd</sup> and 3<sup>rd</sup> floors. Stiletto heels are not permitted in the interior.
6. Food and drinks are permitted during the rental only on the first (ground) floor or outdoors.
7. The rental agreement must be concluded at least 14 working days before the date of the rental.
8. Payment of the rent shall be made on the basis of an invoice issued by the Lessor in cash at the Lessor's cash desk or by transfer to the Lessor's bank account, where this amount must be paid or credited to the account at least one day before the event.
9. To cover any possible damage, the Lessee shall lodge a security deposit by bank transfer and this amount will be credited to the account at least one day before the event. The deposit for a wedding ceremony is 10 000,- CZK, for other events half of the rental amount (the price excl. VAT). The Lessor will return the deposit to the Lessee within one week from the date of taking over the used part of the property from the Lessee. The amount of the deposit returned will depend on whether or not it is used to cover for any damage. Failure to lodge the deposit automatically means cancellation of the event.
10. The lease of the technical floor before closing time is only possible if it does not disrupt regular visitor operation. Rental price of the technical floor is the same as after closing time.
11. In extremely exceptional cases and situations, events that have a highly social, charitable, international or other non-commercial character (including significant anniversaries and events or persons associated with the activities of the Brno City Museum, the Statutory City of Brno, the Brno City Hall and organizations established by the Statutory City of Brno), the rent or deposit amount is stipulated by agreement. The proposed rental price or deposit is approved by the director of the organization.
12. The term "every following commenced hour" means always the following commenced hour.
13. The Lessees are obliged to adhere to the Operating Rules for Leases in the premises of the Villa Tugendhat National Cultural Monument throughout the lease period.
14. The Lessee is obliged to hand over the premises and the leased furniture in the same condition in which they were handed over to them.

As of 1 January 2020, the Director's Directive No. 10/2013, Price List of Non-residential Premises rental in Villa Tugendhat of 30 August 2013, is hereby repealed. Directive No. **DOPLNIT**..... / 2019 Villa Tugendhat National Cultural Monument venue hire price list of 1 September 2019 shall enter into force on 1 January 2020.

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